GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Minorities Welfare Department - Permission to surrender of E.L. for 15 days during this financial year 2019-20 to Sri Abdul Razak, Assistant Section Officer, OP& Bud/Section, Minorities Welfare Department and Smt P.N.V.Lakshmi, Section Officer, SDM/Section , Minorities Welfare Department – Orders – Issued.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.RT.No. 239 **Dated: 27-12-2019**

Read the following:

1. G.O.Ms.No.172, Fin.&Plg. (FW.FR.I) Dept., dt.01.07.1974.
2. G.O.Ms.No.221, Fin.&Plg. (FW.FR.I) Dept., dt.23.08.1974.
3. Circular Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Dept., dt.22.06.2014.
4. Application of Sri Abdul Razak, Assistant Section Officer, OP& Bud/Section , Minorities Welfare Department , dated: 05.12. 2019.
5. Application of Smt P.N.V.Lakshmi, Section Officer, SDM/Section , Minorities Welfare Department , dated: 09.12.2019.

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In terms of the orders issued in the Govt. Order 1st read above and read with the Govt. Circular Memo 3rd read above, permission is accorded to Sri Abdul Razak, Assistant Section Officer, OP& Bud/Section, Minorities Welfare Department and Smt P.N.V.Lakshmi, Section Officer, SDM/Section , Minorities Welfare Department as shown below to surrender of Earned Leave for 15 days encashment for the financial year of 2019-20.

Name and Designation of the employee	Date of last surrendered	Earned Leave at Credit as on 01.07.2019	Leave now surrendered (15) days	Balance at credit after surrender
Sri Abdul Razak, Assistant Section Officer,	16.12.2018 to 30.12.2018 (15)days	185	16.12.2019 to 30.12.2019 (15) days	170 days
Smt P.N.V.Lakshmi, Section Officer	16.12.2018 to 30.12.2018 (15)days	106	16.12.2019 to 30.12.2019 (15) days	91 days

2. Certified that necessary entries are made in the Service Register of the individuals.

3. The Drawing Officer & Asst. Secretary to Govt., M.W. Department is requested to draw and disburse the amount to the concerned as ordered in Para (1) above.

4. This order does not require the concurrence of Finance Department as per the rules/orders in vogue.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. MOHD. ILYAS RIZVI
PRINCIPAL SECRETRY TO GOVERNMENT

To
The Individual concerned.
The Deputy Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
Sc/sf.

// FORWARDED :: BY ORDER //

SECTION OFFICER